

OSCODA-WURTSMITH AIRPORT AUTHORITY

BOARD OF DIRECTORS

June 19, 2025

Meeting Minutes

This meeting was conducted within the Airport Terminal Conference Room, located at 3961 E. Airport Drive, Oscoda, Michigan 48750.

I. Chairman Boyat called the meeting to order at 10:01 a.m.

II. Roll Call

| | |
|---------------|---------|
| KEVIN BOYAT | PRESENT |
| JOHN SWISE | PRESENT |
| KEVIN KUBIK | PRESENT |
| MIKE MUNSON | ABSENT |
| DAVE DAILEY | PRESENT |
| TERRY DUTCHER | PRESENT |
| NIKKI TREGEAR | ABSENT |

OTHERS PRESENT:

| | |
|-----------------|---------------------------------|
| BRENDA MCNEILL | ADMINISTRATOR |
| JACK BROWN | AIRPORT MANAGER |
| ROB EPPERT | LEGAL COUNSEL |
| CHRISTINE TOBON | ADMINISTRATIVE ASSISTANT |
| JASON WALKER | ASSISTANT AIRPORT MANAGER |
| ANDREW FRANKS | LANDSIDE MAINTENANCE TECHNICIAN |
| ALEXANDER HARDY | ALTERNATE |
| AMANDA HANEY | MONUMENT FINANCIAL SERVICES |
| MARK MILLER | |
| THOMAS CHATEL | OSCODA CHARTER TOWNSHIP |

III. Adoption of Agenda

Mr. Dutcher made a motion to approve the agenda as presented. Mr. Swise supported the motion. Mr. Swise, Yes, Mr. Kubik, Yes, Mr. Dailey, Yes, Mr. Dutcher, Yes, Mr. Boyat, Yes. Motion carried.

IV. Approval of Meeting Minutes – May 15, 2025

Mr. Dutcher made a motion to approve the May 15, 2025, meeting minutes. Mr. Swise supported the motion. All in favor. Motion carried.

V. Financial Activities May 2025

A. Financial Activities March 2025

Mr. Munson and Ms. McNeill reviewed the bank statements and financial transactions during the month of May 2025. A list of bills for payment, totaling \$104,504.59 was provided. Total deposits of \$284,528.74 were noted. The deposits included lease revenue, landing fees, and zoning application fees. No discrepancies were reported.

Mr. Dailey made a motion to approve the May 2025 financial activities report, which includes payment transactions totaling \$104,504.59. Mr. Kubik supported the motion. Mr. Swise, Yes, Mr. Kubik, Yes, Mr. Dailey, Yes, Mr. Dutcher, Yes, Mr. Boyat, Yes. Motion carried.

VI. Current Business

A. Northern Strike

Ms. McNeill discussed the operations for Northern Strike as follows: Dispersed airfield operations will necessitate multiple options for resupply without relying solely on aerial delivery. In this scenario, forces operating at KOSC will conduct command and control, airfield ramp operations, quick-turn aircraft refueling, and airfield assessments. Communications within the Combat Readiness forces will be tested ending in communication out scenarios.

Mr. Boyat made a motion for the approval of OWAA Staff to provide logistical support for Northern Strike 2025 and to provide authorization for OWAA Staff to sign necessary documents relating to the description of service provided. Mr. Dailey supported the motion. Mr. Swise, Yes, Mr. Kubik, Yes, Mr. Dailey, Yes, Mr. Dutcher, Yes, Mr. Boyat, Yes. Motion carried.

B. Fly-In Pancake Breakfast

The Wurtsmith Air Museum requested permission to use airport property for their annual Fly-In Weekend on August 16th and 17th 2025. Pancake breakfasts will be served from 8am to 11am by the Oscoda Rotary on both days. Pilots will fly in, and most arrive prior to noon. Over the years the event has had 40-50 planes in total.

Mr. Dailey made a motion to approve the Wurtsmith Air Museum to host a Fly-In weekend on August 16th and 17th 2025. Mr. Dutcher supported the motion. Mr. Swise, Yes, Mr. Kubik, Yes, Mr. Dailey, Yes, Mr. Dutcher, Yes, Mr. Boyat, Yes. Motion carried.

C. 2025 Aviation for Youth Event

Phoenix FBO services requested permission to host an Aviation Celebration for youth ages 9 through 17 and their parents/guardians on August 23, 2025. The event will have educational and fund activities for children including games, talks and free aircraft flights. All activities will be on the east ramp apart from the free flights. The flights will operate from the 25-hammerhead area. This will avoid the need to taxi in and crowd the ramp area. A tent and porta-potty will be in the grass east of the hammerhead for the weekend and a van will run from the FBO for participants.

Mr. Kubik made a motion to approve Phoenix FBO Services to host an Aviation Celebration on Saturday, August 23, 2025. Mr. Dailey supported the motion. Mr. Swise, Yes, Mr. Kubik, Yes, Mr. Dailey, Yes, Mr. Dutcher, Yes, Mr. Boyat, Yes. Motion carried.

D. Halliday Friction Tester Purchase

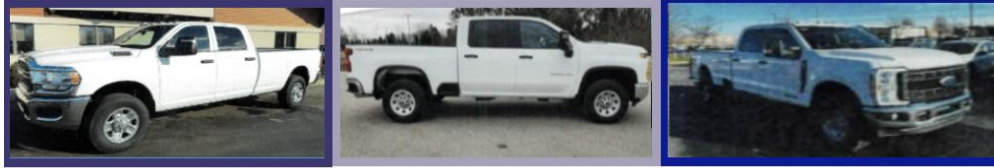
Alexandra Sydney from Halliday Technologies was available via Microsoft Teams to review the friction tester and answer any questions the board had regarding the equipment.

Mr. Dailey made a motion to approve the purchase of the Halliday RT3 Friction Tester with the contingency of placing a 340-gallon tank and not exceeding \$118,000.00. Mr. Swise supported the motion. Mr. Swise, Yes, Mr. Kubik, Yes, Mr. Dailey, Yes, Mr. Dutcher, Yes, Mr. Boyat, Yes. Motion carried.

E. One Ton Truck Purchase

Board members were shown three options for a truck which will be used exclusively for the Friction Tester.

One Ton Truck Purchase



| | OPTION 1 | OPTION 2 | OPTION 3 |
|--------------|------------------------------------------|----------------------------------|----------------------------------|
| Make/Model | Dodge Ram 3500 Tradesman Crew Cab 4x4 | Ford F350 SRW 4x4 Crew Cab | Chevy Silverado 2500 Crew Cab |
| Year | 2024 | 2024 | 2025 |
| Engine | 6.4L V8 Heavy-Duty HEMI MDS | 6.8L DEVCT NA PFI V8 | 6.6L V8 |
| Transmission | 8 Speed Automatic | 10 Speed Automatic Torq shift | 8 Speed Automatic |
| Price | \$46,320.00 | \$50,407.08 | \$52,015.00 |

Mr. Dailey made a motion to approve the purchase of a Dodge Ram (Option 1) one ton truck and not to exceed \$50,000.00. Mr. Kubik supported the motion. Mr. Swise, Yes, Mr. Kubik, Yes, Mr. Dailey, Yes, Mr. Dutcher, Yes, Mr. Boyat, Yes. Motion carried.

VII. Updates

A. Recent Zoning Board Approvals for Building Expansion Projects

Mr. Brown reported that the recent zoning meeting approved both proposed additions by Kalitta Air. The first addition is a tool room between Hangars 9 and 10. This tool room will free up space in the hangars and will include a bathroom. The second addition is a new building measuring 40 by 41 feet with a height of 20 feet, designed for jet engine work. Kalitta will be purchasing a tip grinder to support G90 engine maintenance. The grinder will be installed in the existing building, with supporting infrastructure incorporated into the new addition. The goal of this development is to enhance local support for G90 engines, reduce reliance on overseas repairs, and create new positions within the machine shop. All necessary studies have been completed and approved to move forward with construction. It was noted that the projects are not funded by the airport, and a lease agreement will be drafted once construction is completed.

Mr. Brown provided an update on the taxiway lighting project. He explained that as the lights burn out, Mr. Franks has been responsible for replacing them. Mr. Franks indicated that it takes 10-15 minutes to install each new light. The wiring in the area was not severely damaged, but many of the splices in the transformers were so old that they were not functioning properly, causing the stem to work harder to keep lights lit. The project was funded through the CIP small equipment purchase budget, which allocated \$250,000.00. \$138,817.00 has been spent. Mr. Brown also met with MDOT to review reimbursement for the project. The total out-of-pocket expenditure for the airport was \$9,656.75.

Mr. Brown provided an update to the board about the ongoing work with zoning on building additions. He mentioned that during this process, Mike from B&B encountered an issue with the concrete, as the dump was full. On behalf of the Airport B&B provided an excavator and dozer, and the Airport purchased fuel, and over about a week, he and Mr. Franks worked to push and reorganize the materials at the site. As a result, they cleared approximately four acres of land in the dump area. This effort prevented the need to pay \$9 per ton plus mobilization costs to crush the concrete. Overall, the project resulted in an estimated savings of around \$90,000.00.

VIII. Public Comment

Mark Miller asked for cashflow purposes if a loan or lease can be used for the friction tester and truck purchase. Mr. Boyat informed Mr. Miller that the airport is unable to keep a debt so would have to purchase this equipment outright.

IX. Board Member Comments

Mr. Swise shared that it was a fun experience watching the Friction Tester be used as Mr. Munson drove side by side with it.

X. Review of Bills and Payments

June: Terry Dutcher

July: Mike Munson

XI. Adjournment

Mr. Dutcher made a motion to adjourn the meeting at 11:13 a.m. Mr. Swise supported the motion. All in favor. Motion carried

Respectfully submitted by Ms. Christine Tobon on behalf of Ms. Brenda McNeill.