

**OSCODA-WURTSMITH AIRPORT AUTHORITY
BOARD OF DIRECTORS
June 15, 2023
Meeting Minutes**

This meeting was conducted within the Airport Terminal Conference Room, located at 3961 E. Airport Drive, Oscoda, Michigan 48750.

I. Chairman Boyat called the meeting to order at 10:02 a.m.

II. Roll Call:

KEVIN BOYAT	PRESENT
KEVIN BELIVEAU	PRESENT
ROB HUEBEL	PRESENT
BILL PALMER	PRESENT
JOHN SWISE	PRESENT
MIKE MUNSON	PRESENT
DAVE DAILEY	ABSENT

OTHERS PRESENT:

JAMIE DOWNES
BRENDA MCNEILL
JACK BROWN
ROB EPPERT
OSCODA PRESS REPORTER

III. ADOPTION OF AGENDA

Chairman Boyat called for the adoption of the agenda.

Mr. Munson made a motion to approve the agenda as presented. Mr. Palmer supported the motion. All in favor, motion carried by voice vote.

IV. Approval of Minutes- May 18, 2023

Chairman Boyat called for approval of the May 18, 2023 regular meeting minutes.

Mr. Munson made a motion to approve the meeting minutes of May 18, 2023, as presented. Mr. Huebel supported the motion. No further questions or comments. Motion carried by voice vote.

V. CLOSED SESSION for Attorney Client Privilege Information

Mr. Beliveau made a motion to suspend the regular meeting at 10:03 a.m. and enter into closed session. Mr. Swise supported the motion. Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Palmer, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Boyat, Yes. Motion carried.

Mr. Beliveau made a motion to come out of closed session at 10:24 a.m. Mr. Swise supported the motion. Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Palmer, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Boyat, Yes. Motion carried.

Mr. Beliveau made a motion to pursue a settlement agreement with Sage Control Ordnance, Inc. with caveats discussed in closed session. Mr. Swise supported the motion. Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Palmer, Yes, Mr. Boyat, Yes. Motion carried.

VI. Financial Activities

A. May 2023 Financials

Mr. Beliveau and Mr. Downes have reviewed bank statements and financial transactions during the month of May 2023. A listing of bills processed for payment, totaling \$238,320.08 was provided to the board. Payments of 6K for our server cyber security/firewall, 2k for radio maintenance, 5k for cement and drain work, 4k for asbestos analysis and removal, 5k for the ALP IFE (Refundable), 14k for taxes (Refunded) and 67k for equipment rental were noted. Total deposits of \$165,302.69 were also noted, highlighting deposits, other than lease revenue include the Synovous Bank Engine Sales to USA Jet Power Inc. of 25K, Payments collected for taxes for 14K, from Sage (Tax and rent) and P&L inc.

Mr. Munson made a motion to approve the May 2023 financials report, which includes payment transactions totaling \$238,320.08. Mr. Huebel supported the motion. Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Palmer, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Boyat, Yes. Motion carried.

VII. Current Business

A. Personnel and Policy Update and Approval- Resolution 2023-06

Solicited changes have been made to the original document. No major changes to policy were noted, only clerical or administrative in nature.

Mr. Munson made a motion to approve the personnel and policy update via Resolution 2023-06. Mr. Swise supported the motion. Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Palmer, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Boyat, Yes. Motion carried.

Mr. Dailey entered the meeting.

B. Scholarship

The scholarship candidate, Daniel Moon, was given a discovery flight and the associated information, IRT the continued education and flight time required to complete the certification. Additionally, Mr. Downes requested specific details about his future plans and at the time of the package being mailed out, he had not responded yet.

Further discussion took place with Mr. Munson providing further information about the past formation of the scholarship. Mr. Downes made a recommendation for the board to discuss at a later date the possibility of providing a scholarship to an individual who is already entered into an aviation related field of study versus providing the scholarship to an individual on an exploratory basis to see if they are interested. He also recommended providing the scholarship to a University who offers aviation or engineering related programs on behalf of the airport.

Mr. Swise made a motion to suspend and carry over the 2023 scholarship award and funding of \$6,000 to 2024 and continue to plan a scholarship award that will better suit the board's vision. Mr. Dailey supported the motion. Mr. Palmer, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Boyat, Yes. Motion carried.

C. IRA Letter Decision

The AF has provided feedback on the letter from EGLE, stating that they WILL collect more data in those specific areas and allow the data to drive the best solutions. EGLE has not responded to that response. The AF has also replied back to the County, stating the same. The AF is working responses to Oscoda Township and Mr. Hoadley, with the same answer. The AF rep, Mr. Steve Willis, stated the following in an email, in response to Mr. Downes questions about current level of effort and the usefulness of an additional letter, "Feel free to jump on the bandwagon and we will provide a response similar to what we provided to EGLE and the others. Based on the data, we will put in treatment systems where needed and work with you and your staff to minimize impacts to your operations during construction and operation of the systems."

Mr. Downes said his opinion is that we missed the window for any effective messaging. If we approached NOW in January/February, when they were being written, it would make sense. The Response to EGLE was promulgated by the AF in March. The letters have already generated Congressional and AOSD staff support and is at a very high level and being

considered. The AF is very aware of our growth and push to get property back, alleviate red tape and assist in our growth. There are ongoing efforts that are making a difference. Understanding the airport will get the same canned response given to EGLE, Mr. Downes recommended to continue to monitor the progress of the IRAs and ask to be involved earlier in the process for future support but opted not to write the letter.

Mr. Dailey made a motion to Staff to not move forward with an IRA letter of support. Mr. Munson supported the motion. Mr. Beliveau, Yes, Mr. Palmer, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Boyat, Yes. Motion carried.

D. Clean Slate Updates

Mr. Brown reported updates and visuals on the Clean Slate project. The project came in under budget.

Mr. Brown provided updates on the Taxiway Project. The lighting cans on the radiuses have been removed and the radiuses have been milled and excavated. The FAA has made updates to the radiuses to accommodate newer style planes.

Mr. Brown reminded the board and Staff the need to back taxi on the runway as the taxi way project is underway.

Phase II of the general aviation project will be underway next week. There will be about 150 yards of concrete to pour in order to get the pavement crack sealed. The crack sealing will begin next week behind the FBO.

The repainting of delta centerline and moving and painting of the centerline behind the FBO will take place this year.

E. Lease/Property Management Updates

Ms. McNeill provided updates and visuals on Powersports Plus and Perimeter Road Storage.

The updated Kalitta Salvage and added Kalitta Run Up Shelter leases are complete. The changes and new leases will increase revenue by approximately \$30,000 in the first year.

Ms. McNeill reported building 1600 has been shown to a local business for possible housing.

F. July Meeting Cancellation

Mr. Downes requested the cancellation of the July meeting due to a Denver, Colorado trip for training.

Mr. Swise made a motion to cancel the July 20, 2023 board meeting. Mr. Beliveau supported the motion. All in favor. Motion carried.

VIII. Airport Manager Comments

Mr. Downes reported receiving funds due to OWA for payment of asbestos removal and advertising.

Discussion regarding Pride Road resurface project. The Iosco County Road Commission put the project out for a request for proposal and completion for fall 2023 and the result of the bid came in at \$350,000 to \$450,000 range and will depend on asphalt prices in the fall. The airport will be responsible for 70% of the cost and 30% covered by the Iosco County Road Commission.

Mr. Downes offered board members an opportunity to attend the Michigan Association of Airport Executives conference in Muskegon in September.

IX. Public Comments

None

X. Board Member Comments

Mr. Dailey asked if there was an update on MAMA.

Mr. Beliveau asked if there were any plans to replace concrete at the entrance to the airport.

Mr. Palmer commended Mr. Brown and the maintenance crew for their work on the clean slate project.

Mr. Boyat commented on the success of the Touch a Truck event.

XI. Review of Bills and Payments

May - Kevin Beliveau

June – Dave Dailey

July -

XII. Adjournment

Mr. Dailey made a motion to adjourn the meeting at 11:41 a.m. Mr. Beliveau supported the motion. Motion carried.

Respectfully submitted by Ms. Brenda McNeill on behalf of Mr. Jamie Downes..