

**OSCODA-WURTSMITH AIRPORT AUTHORITY
BOARD OF DIRECTORS
SPECIAL MEETING
February 3, 2022 Meeting Minutes**

This meeting was conducted within the Airport Terminal Building Conference Room, located at 3961 E. Airport Drive, Oscoda, Michigan 48750. Remote access and participation was also made available via Zoom meeting services.

I. Chairman Boyat called the meeting to order at 10:00 a.m.

II. Roll Call:

KEVIN BOYAT	PRESENT
KEVIN BELIVEAU	PRESENT
ROB HUEBEL	PRESENT
ANN RICHARDS	PRESENT
JOHN SWISE	PRESENT
MIKE MUNSON	PRESENT
DAVE DAILEY	PRESENT

OTHERS PRESENT:

GARY KELLAN – AIRPORT MANAGER
JACK BROWN – ASSISTANT AIRPORT MANAGER
BRENDA MCNEILL – ADMINISTRATIVE ASSISTANT
ROB EPPERT – ATTORNEY
BOB STALKER – GovHr

III. ADOPTION OF AGENDA

Chairman Boyat called for the adoption of the agenda.

Mr. Beliveau made a motion to adopt the meeting agenda as presented. Mr. Huebel supported the motion. There were no further questions or comments. Motion carried by voice vote.

IV. Interview Applicant for Airport Director/Manager Position

Mr. Robert F. Stalker, II of GovHr USA interviewed Mr. James Downes for the position of Airport Director/Manager. The interview was followed by additional questions and answers discussion between members of the Airport Board and Mr. Downes.

V. Closed Session for Attorney Client Privilege Correspondence Dated January 29, 2022.

Mr. Dailey made a motion to enter into Closed Session at 11:00 a.m. Mr. Beliveau supported the motion. Mr. Beliveau, Yes, Ms. Richards, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Boyat, Yes. Motion carried.

Mr. Dailey made a motion to return from Closed Session at 11:45 a.m. Mr. Swise supported the motion. Ms. Richards, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Boyat, Yes. Motion carried.

VI. Airport Manager Replacement

Chairman Boyat announced that representatives of Oscoda-Wurtsmith Airport Authority Board will continue to work towards securing a replacement Airport Manager.

VII. Taxiway A, B & C Repaving – Local Match Commitment

Mr. Kellan reported that the Airport Board has previously adopted a 5-year Airport Capital Improvement Plan (ACIP). That ACIP includes preliminary cost estimates for repaving Taxiways A, B & C. The project cost was initially estimated to be approximately \$7,465,000. Therefore OWAA's 5% local match was estimated to be approximately \$373,250.

During the December 16, 2021 meeting the Airport Board provided authorization to contract with Mead & Hunt Inc. to have Taxiway A, B & C repaving designs and specifications prepared. That work includes surveying current pavement alignment configurations to confirm compliance with FAA airfield design standards. During site surveying it was determined that turning radiuses at pavement intersections are slightly tighter than current FAA design standards for airfields regularly utilized by operators of large aircraft.

As a result, meetings have been conducted with representatives of the FAA and MDOT – Office of Aeronautics regarding two potential options. One option involves submitting application to the FAA seeking to secure a form of waiver, known as 'Modification of Standards', in order to repave the taxiways as currently configured. The second option involves committing to provide additional funding for widening turning radiuses to satisfy current FAA design standards. As a result, representatives of the FAA and MDOT – Office of Aeronautics are agreeing to increase funding contributions in support of achieving compliance with the applicable airfield design standards. The estimated project cost increases are demonstrated within the table below.

Increased Cost Sharing Comparison			
	FAA + MDOT Aeronautics - 95%	OWAA – 5%	Totals
Previously Estimated Funding Commitment	\$ 7,091,750	\$ 373,250	\$7,465,000
Proposed Funding Commitment	\$ 7,571,500	\$ 398,500	\$ 7,970,000

Mr. Beliveau made a motion to provide authorization to increase OWAA’s cost share commitment to \$400,000 in support of repaving Taxiways A, B & C. Mr. Dailey supported the motion. Mr. Beliveau, Yes, Ms. Richards, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Daily, Yes, Mr. Swise, Yes, Mr. Boyat, Yes. Motion carried.

VIII. Public Comment

None

IX. Board Member Comments

Mr. Munson commented on the board running smoothly together and when there is a different understanding within the board members, it seems to be worked through. Mr. Munson referred to the replacement activity of Mr. Kellan having some bumps and board members generally agreed.

Mr. Kellan thanked board members for their continuing hard work on the project.

X. Adjournment

Mr. Swise made a motion to adjourn the meeting at 11:52 a.m. Mr. Beliveau supported the motion. Motion carried by unanimous vote.

Prepared by Brenda McNeill, Administrative Assistant
 Respectfully submitted by Gary Kellan, OWAA Board Secretary