

**OSCODA-WURTSMITH AIRPORT AUTHORITY
BOARD OF DIRECTORS
August 18, 2022 Meeting Minutes**

This meeting was conducted within the Airport Terminal Conference Room, located at 3961 E. Airport Drive, Oscoda, Michigan 48750.

I. Chairman Boyat called the meeting to order at 10:00 a.m.

II. Roll Call:

KEVIN BOYAT	PRESENT
KEVIN BELIVEAU	PRESENT
ROB HUEBEL	PRESENT
ANN RICHARDS	ABSENT
JOHN SWISE	PRESENT
MIKE MUNSON	PRESENT
DAVE DAILEY	PRESENT

OTHERS PRESENT:

JAMIE DOWNES - AIRPORT MANAGER
BRENDA MCNEILL – ADMINISTRATIVE ASSISTANT
JACK BROWN – ASSISTANT AIRPORT MANAGER
RYAN HERZOG – OSCODA PRESS
ROB EPPERT – ATTORNEY
STEVE VETTE, KALITTA AIR
TERRY DUTCHER

III. ADOPTION OF AGENDA

Chairman Boyat called for the adoption of the agenda.

Mr. Dailey requested adding “MAMA” to the agenda. The topic was added under Airport Manager Comments.

Ms. Beliveau made a motion to adopt the agenda as amended. Mr. Dailey supported the motion. Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Boyat, Yes. Motion carried.

IV. Approval of Minutes

A. July 20, 2022 Regular Meeting

Chairman Boyat called for approval of the July 20, 2022 regular meeting minutes.

Mr. Dailey made a motion to approve the meeting minutes of July 20, 2022, as presented. Mr. Munson supported the motion. No further questions or comments. Motion carried by voice vote.

Ms. Ann Richards entered the meeting.

V. Kalitta Run-Up Shelter

Mr. Downes reported briefly in regard to the Kalitta Run-Up Shelter approval process and the intended location. He introduced Mr. Steve Vette, Line Maintenance Manager for Kalitta Air. Mr. Vette discussed the plans for the installation of the Kalitta Run-Up Shelter. Kalitta is working with a company called BDI, which provided site locations and wind studies for the project. The final designs from BDI were provided to the board and an opportunity for questions and answers. Mr. Vette said the project will realistically begin in the spring of 2023.

Mr. Downes discussed leasing details for the land on which the Run-Up Shelter will be constructed, The lease will begin at 50%, allowing for the Shelter to be constructed within the first year. The lease term will be for 25 years.

Mr. Dailey made a motion to approve the construction of the Kalitta Run-Up Shelter. Mr. Swise supported the motion. Mr. Beliveau, Yes, Ms. Richards, Yes, Mr. Munson, Yes, Mr. Huebel, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Boyat, Yes. Motion carried.

VI. Closed Session for Attorney Client Privileged Information

Mr. Beliveau made a motion to suspend the regular meeting and enter into closed session. Mr. Dailey supported the motion. Ms. Richards, Yes, Mr. Munson, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Boyat, Yes. Motion carried.

Mr. Dailey made a motion to return from closed session. Mr. Beliveau supported the motion. Mr. Munson, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Ms. Richards, Yes, Mr. Boyat, Yes. Motion carried.

VII. Financial Activities

A. June 2022 Financial Activities

Mr. Beliveau and Mr. Downes reviewed bank statements and financial transactions during the month of July 2022. A listing of bills processed for payment, totaling \$102,647.44 was provided to the board. Large payments of \$6,000.00 to Michigan Tech University for the Scholarship

recipient were noted. Total deposits of \$118,847.02 were also noted. No discrepancies were found.

Mr. Munson made a motion to approve the July 2022 financial activities report which includes payment transactions totaling \$102,647.44. Mr. Dailey supported the motion. Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Ms. Richards, Yes, Mr. Munson, Yes, Mr. Boyat, Yes. Motion carried.

B. FY 2023 Budget

Mr. Downes provided budget highlights and comparisons to the board. Large purchases and plans were discussed. Overall, the FY 2023 budget will be less than the amended 2022 budget. Mr. Downes reported expected increases in salary and for the hiring of a new staff member and seasonal staff. He also reported increases in building maintenance/improvements, fuel and infrastructure due to the age of the airport. Mr. Downes also expects to demolish more structures in 2023 and make headway on the appearance of the airport and be fully LED and FAA compliant by the end of FY 2023. A large expenditure for the TWY resurfacing is still a possibility to be executed in FY22, is added for FY2023 as well as the Flight Street project investment form LDFA.

Mr. Swise made a motion to approve Resolution 2022-05, adoption of the proposed FY 2023 budget without changes. Mr. Dailey supported the motion. Mr. Huebel, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Ms. Richards, Yes, Mr. Munson, Yes, Mr. Boyat, Yes. Motion carried.

VIII. Airport Manager Comments

A. MI ANG Hot Pit Operation Highlights

Mr. Downes reported the MI ANG Hot Pit Operation a success. Two Chinook Helicopters arrived around 9:50 a.m. dropping off all personnel and equipment and relocated to the losco ramp. The helicopters refueled. The first A-10 arrived approximately 45 minutes later and three more A-10's arrived thereafter. The unloading of equipment and inert ordinance took place with no safety concerns or issues.

B. Mr. Dailey – MAMA

Mr. Dailey reported receiving a phone call from Mr. Gavin Brown of the Michigan Aerospace Manufacturers Association thanking him for signing up to attend the Space Summit. Mr. Brown also asked Mr. Dailey why the Airport was not supporting the Summit. Mr. Dailey said he was

unsure as he was not at the OWAA Board meeting when the Space Summit was discussed. Mr. Dailey provided the board members with Greenbush Township meeting minutes that approved Mr. Dailey to attend the Space Summit at a cost of \$1,000,000. He also reported in his conversation with Mr. Brown, that he was asked about providing demographic information for Iosco and Alcona Counties.

Chairman Boyat reminded Mr. Dailey that a letter from himself and Ms. Richards was sent to Mr. Gavin Brown of MAMA in April of 2022 requesting additional information such as Airport and Township representation during FAA discussions and OWA Tenant discussions, Operating Agreements and the status of the Economic and Environmental Impact Studies for all space port related activities. To date, a formal response has not been received. Mr. Dailey requested a copy of the letter and plans to discuss with Mr. Brown and report back to this board.

Mr. Huebel left the meeting.

There were no formal motions regarding the topic.

IX. Public Comments

Mr. Pete Mapes provided a quick update on the upcoming Aviation Camporee.

Mr. Terry Dutcher commented regarding the Spaceport and bringing broadband throughout Iosco County.

Mr. Ryan Herzog sought clarification on a comment by Mr. Dailey regarding the Command Center.

X. Board Member Comments

Ms. Ann Richards spoke regarding local Economic Development.

XI. Review of Bills and Payments

- September – Kevin Beliveau**
- October – John Swise**
- November – Rob Huebel**

XII. Adjournment

Mr. Beliveau made a motion to adjourn the meeting at 12:07 p.m. Mr. Dailey supported the motion. All in favor. Motion carried.

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Respectfully submitted by Ms. Brenda McNeill on behalf of Mr. Jamie Downes.