



Oscoda-Wurtsmith Airport Authority

Rules and Regulations

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Chapter 100

General

Section 100.1

DEFINITIONS

The following definitions shall apply to these Rules and Regulations:

- A. **Airport** means all property including easements as well as all rights of way of licenses, ownership interest, rights-of-ways, as well as all real and personal property within the jurisdiction of and for which the Oscoda-Wurtsmith Airport Authority is responsible, including areas that are and are not used for aeronautical purposes.
- B. **Airport Authority** shall mean the governing body which is lawfully empowered to exercise legal control over the Oscoda-Wurtsmith Airport, hereinafter referred to as "Authority."
3. **Airport Manager** means the manager of the Oscoda-Wurtsmith Airport or his/her designee, as appointed by the Oscoda-Wurtsmith Airport Authority, hereinafter referred to as "Manager."
- D. **Airport Traffic Pattern** is defined as that airspace in the immediate vicinity of the Oscoda-Wurtsmith Airport where certain procedures and altitudes shall apply.
5. **Free Lance Operator** means any person, individual, business entity, or corporation providing business services, commercial services, or is conducting a commercial operation or activity as defined herein.
6. **Maintenance** means inspection, overhaul, repair, preservation, and the replacement of parts, but excludes preventative maintenance.
- G. **Preventative Maintenance** means simple or minor preservation, operation and the replacement of small standard parts not involving complex systems.
8. **Rules and Regulations** means the established operating guidelines for operations at the Oscoda-Wurtsmith Airport, as enacted by the Oscoda-Wurtsmith Airport Authority, hereinafter referred to as "Rules."
9. **User** means any person who is on the Oscoda-Wurtsmith Airport property and therefore subject to these Rules and Regulations.
10. **Vehicle** means any device in which any person or property may be transported.

Section 100.2

ABBREVIATIONS

Above Ground Level	AGL
Federal Aviation Administration	FAA
Federal Aviation Regulations	FAR
Mean Sea Level	MSL
Michigan Aeronautics Commission	MAC
Notice To Airmen	NOTAM

Section 100.3

SCOPE

These Rules are established and adopted as a supplement to the FAR's, and the Michigan Aeronautics Code, all of which shall govern the operation of the Airport.

All Users and/or anyone else upon the premises of the Airport shall be governed by, and are responsible for compliance with these Rules and any supplementary documents pertinent to specific operations, as well as any codes and/or statutes adopted hereby referenced, and the same as they may be amended.

Section 100.4

AUTHORITY OF THE MANAGER

- A. To inspect aircraft, verify insurance documents and such certificates, special flight authorizations and/or licenses which are required by law to be in possession of the pilot or operator, or to be displayed on the aircraft while using the Airport.
- B. To stop the operation of any aircraft, airman or aircraft mechanic whose operation or actions might be detrimental to public safety, or is not properly licensed or equipped, or is not in accordance with Federal, State, Local Ordinance, or Airport Rules applicable thereto.
- 3. To enforce those rules governing aircraft and the conduct of Users at the Airport as deemed necessary in the interest of safety, including suspending flying operations or closure of the Airport.
- D. To cause to be removed or evicted from the Airport any User who knowingly or willfully violates these Rules, or any rule or regulation in effect by the FAA, the MAC, or the Oscoda-Wurtsmith Airport Authority, and may deny the use of the Airport and its facilities to any such User.
- 5. The Airport Manager shall also have that authority given to him/her by any federal, state, or administrative rule, regulation or law, as well as that authority delegated to the manager by the Oscoda-Wurtsmith Airport Authority.

Section 100.5**LIABILITY**

The Authority, its agents and employees operating the Airport, assume no responsibility for damage, loss or injury to Users, by reason of fire, theft, vandalism, jet blast or turbulence, wind, flood, earthquake, faulty construction practice, design errors or omissions, or other natural causes

User agrees to indemnify, save, protect and hold harmless the Authority, its agents and employees operating the Airport from and against any and all actions, suits, claims, damages and charges caused by any act or omission, fault or negligence of the User, or anyone acting under his direction or on their behalf.

Section 100.6**ACCIDENT REPORTS**

Any User involved in any accident or incident occurring on the Airport which results in injury to any User or damage to property shall immediately notify the Manager. This does not eliminate any obligation a User may have to report accidents or incidents to any other agency.

Section 100.7**SAVINGS CLAUSE, SECTION TITLES AND REVISIONS**

1. If any section, sentence or clause of these Rules is for any reason held void or inoperative, the remaining provisions shall not be affected.
- B. Section titles are for convenience and shall in no way affect or limit the content of any provision of these Rules.
- C. The Authority reserves the right to amend, add to, subtract from, or otherwise modify these Rules.
4. These rules are in addition to the jurisdiction reserved by the Oscoda-Wurtsmith Airport Authority by law, regulation, or policy as set forth by the Oscoda-Wurtsmith Airport Authority.

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CHAPTER 200

USER RESPONSIBILITIES

These rules and obligations are in addition to any rules and obligations imposed as a matter of federal, state, or local law, or enunciated policy of the Oscoda-Wurtsmith Airport Authority.

Section 200.1

DISORDERLY CONDUCT

No User shall be or become intoxicated or be under the influence of any toxic substance, or commit any disorderly, obscene, indecent act, an act of nuisance or engage in any form of illegal gambling on the Airport.

Section 200.2

LITTERING AND SANITATION

No User shall dispose of garbage, papers, refuse or other material on the Airport. Restrooms shall be used in a clean and sanitary manner.

Section 200.3

PRESERVATION OF PROPERTY

No User shall destroy, injure, deface or disturb in any way any property or facility on the Airport.

Section 200.4

WEAPONS AND EXPLOSIVES

No User except peace officers, duly authorized Post Office employees, Airport employees, members of the armed forces of the United States on official duty, or persons with current concealed weapon permits, shall carry any weapon or explosive material on the Airport. Properly cased sporting guns may be carried for transshipment.

Section 200.5

INTERFERING OR TAMPERING WITH AIRCRAFT

No User shall interfere or tamper with any aircraft or put in motion the engine of such aircraft or use any aircraft, aircraft parts, instruments or tools without permission of the owner or by specific direction of the Manager.

Section 200.6

ANIMALS

No User will allow personal pets in any building or other areas of the Airport without the approval of the Manager, with the exception of leader dogs.

Section 200.7

LOITERING, VIOLATIONS, TRESPASSING

No User shall loiter on any part of the Airport or in any building on the Airport. Failure to comply with a proper request to leave the premises, shall be regarded as trespassing. Proximity of Users to the landing areas, shall be regarded as trespassing.

Section 200.8

SMOKING

No User shall smoke on the aprons, gasoline storage areas, or in any building, room or place on the Airport where smoking is specifically prohibited or within 50 feet of any fueling or de-fueling operation.

Section 200.9

TRASH

Users should dispose of trash and garbage only in designated containers.

Section 200.10

SPILLS

All Users shall be responsible for immediate clean up their spills of oil, gas, grease or other materials on the Airport. All spilled material shall be prevented from entering any section of the storm drain system. Any material allowed to enter the storm drain system will be cleaned up at the cost of the responsible party. The Manager or designee shall be notified of any spill immediately.

Section 200.11

LIQUID DISPOSAL

No fuels, dopes, paints, solvents, acids or other liquids shall be disposed of or dumped on the Airport. Oils and lubricating materials will be disposed of in approved hazardous substance disposal containers. Removal and proper disposal of oils and lubricating materials is the responsibility of the User.

Section 200.12

DAMAGE

All Users shall be fully responsible for all damage or injury to any real or personal property of the Airport, including that leased or occupied by them, caused by the intentional or negligent acts or omissions of the lessee, tenant or User, their employees, agents,

servants, suppliers, or persons with whom they do business or their invitees.

Section 200.13

SIGNS

No User shall place on Airport property any signs without prior permission and authorization from the Authority and receipt of proper permits.

Section 200.14

FREE LANCE OPERATIONS

No User shall engage in a commercial activity at the Airport without an operating agreement from the Authority.

Section 200.15

AIR SHOWS AND AERIAL DEMONSTRATIONS

No User shall schedule air meets, aerial demonstrations, banner towing, or other special activities to be held at the Airport unless prior permission is obtained from the Manager.

Section 200.16

STORAGE

No User shall be allowed to store supplies or items of any nature other than aircraft related parts, etc., in hangars, buildings, or on the grounds without first securing permission from the Manager and/or paying such fees as would apply for such storage.

Section 200.17

STORAGE OF FLAMMABLE LIQUIDS

No User may store any flammable liquids at any time, except such material contained within the fuel tanks, engine of the aircraft or in an Underwriter Laboratories, Inc. (UL) approved type I safety container. Up to a maximum of 2.5 gallons of flammable liquids (ea. aviation fuel, kerosene, autogas, or a combination thereof and provided it is in the proper container) and up to twenty-four (24) quart containers of oil may be stored in any one hangar at a given time. No waste oil is to be stored in the hangars. Kerosene must be in an UL approved blue container. All hangars are subject to random periodic inspections by the Authority and Oscoda Township Fire Department for safety violation of the BOCA and National Fire Code Article 409. Storage of flammable liquids in quantities greater than provided for in this paragraph may be authorized for commercial operators with approval of the Airport Manager.

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CHAPTER 300

AIRPORT OPERATIONS

Section 300.1

AERONAUTICAL ACTIVITIES

All aeronautical activities at the Airport and all flight operations in the airspace above the Airport shall be conducted in conformity with the current pertinent rules and regulations of the FAA, the MAC and the Authority.

Section 300.2

AIRCRAFT REGISTRATION

1. Any User leasing space for aircraft storage, parking or tiedown shall furnish a list of aircraft and the ownership thereof with the Manager's office and any changes.
- B. All transient pilots making a stop at the Airport shall register at the Manager's office or such place as may be designated. Ultra-light pilots and crews must register prior to flight with the Manager's office and familiarize themselves with the Airport policy governing their operations.

Section 300.3

DAMAGED OR DISABLED AIRCRAFT

1. An aircraft owner, his pilot, or authorized agent is responsible for the prompt removal of a wrecked aircraft and its parts, to avoid interference with Airport operations, unless specifically directed by the Manager, Authority, State Police, or approved federal agency to delay removal for investigation purposes.
- B. In case no delay is necessary and the owner or operator abandons or otherwise neglects or refuses to move an aircraft or parts as directed by the Manager, the aircraft or parts may be removed by the Manager at the owner's or operator's expense, and without liability for damage which may result in the course of, or after, such removal.

Section 300.4

ENGINE STARTING AND RUN UP

1. Aircraft run up or other operations at the Airport shall not be performed in any area that would create a hazard to other aircraft, hangars, buildings, persons or property.
- B. No Pilot or User shall start or run any engine of an aircraft unless a competent User is in the aircraft attending the engine controls.

3. Under no circumstances shall the engine of an aircraft be started or run inside a hangar, nor shall the aircraft be taxied into or out of a hangar.

Section 300.5

AIRCRAFT PARKING

1. The aircraft owner or operator must make suitable arrangements with the Manager or Fixed Base Operator for payment of current parking or tiedown charges in effect. Aircraft operators in arrears in excess of three (3) months, shall be subject to having such aircraft rendered immobile by the Manager until full payment is made, and the Airport shall have a lien on that aircraft and may foreclose upon said lien as allowed by law.

- B. All aircraft shall be parked in areas designated by the Manager

Section 300.6

AIRPORT FACILITY DAMAGE

Any User who damages any light, fixture or other Airport property shall be fully responsible for any costs required to repair or replace such damage.

Section 300.7

AIRCRAFT CLEANING

1. The cleaning of engine parts or other parts of any aircraft shall be with non-flammable liquids
- B. Any cleaning materials used will be biodegradable and non-toxic. Any violators of this provision will be responsible for the cleanup of the storm water lines. After aircraft cleaning, all materials and debris must be cleaned up and disposed of in an acceptable manner.

CHAPTER 400

AIR TRAFFIC PROCEDURES

The procedures outlined in this chapter are recommendations which should be followed under normal conditions. In emergency situations pilots must use their own discretion in determining their best course of action.

Section 400.1

TRAFFIC RULES

1. Back-taxiing will be allowed only on approved runway surfaces when traffic conditions allow for safe execution.
- B. The engine of single engine aircraft must be stopped while passengers are being enplaned and deplaned.
3. Before taxiing on any part of the Airport, the pilot shall be sure that there is no danger of collision with other aircraft taking off, landing or taxiing. The aircraft shall then be taxied at no more than a walking pace in the vicinity of hangars, aircraft, vehicles or other buildings.

Section 400.2

VFR AIRCRAFT TRAFFIC PATTERN PROCEDURES

1. Aircraft entering the traffic pattern shall exercise caution and courtesy so as not to cause aircraft already in the pattern to deviate from their course. Patterns for both ends of the runway are based on Standard Traffic.
- B. Runway 06. Left hand pattern at 1,600' MSL. Avoid overflight of Foote Site Village and Old Orchard Park on the downwind and base legs for noise abatement.
3. Runway 24. Left hand pattern at 1,600' MSL. Attempt to remain southwest of the northwest shoreline of Van Ettan Lake on downwind and base legs for noise abatement.

Section 400.3

RADIO PROCEDURES

1. Aircraft coming to or leaving from the Airport, operating in the local traffic area and equipped with two-way radios shall maintain communications with the Airport UNICOM on 123.0 at all times for the purposes of receiving Airport advisory information.
- B. Aircraft operating in conflict with the runway in use should declare their intent and maintain two-way radio communications with the Airport UNICOM at all times.

Section 400.4**ULTRA-LIGHT OPERATIONS**

The airport does not have a designated special operating area for ultra-light aircraft, therefore any ultra light operations must be conducted with due regard for other traffic on the airport. Ultra-light operators, must use extreme caution to avoid conflict with arriving and departing large transport aircraft. It is recommended that non-radio equipped ultra-light operators avoid the designated airport traffic patterns and altitudes.

Section 400.5**NOISE ABATEMENT**

In a continuing effort to maintain good standing among the community members and to minimize noise, the Airport suggests that Users of the Airport adhere to the guidelines in this chapter. The main technique that the Airport is utilizing to minimize noise impacts is through the use of preferred flight patterns and techniques. The perceptions of noise by residents will change dependent on the time of the year, time of the day, background noise, and atmospheric changes. Therefore, the following guidelines should be followed to minimize the impact of aircraft noise.

1. Routine pre-flight engine run-up operations for radial, turboprop, and turbine aircraft shall take place at the appropriate runway hold line.
- B. Itinerant aircraft engine testing and maintenance run-ups will be limited to the hours of 7:00 a.m. to 10:00 p.m., Monday through Friday, and 8:00 a.m. to 9:00 p.m. Saturday and Sunday. These activities will take place at the approved maintenance run-up areas. Consult with airport management prior to engine test activity to determine approved run-up areas.

CHAPTER 500

FUELING

Section 500.1

FUELING OPERATIONS

All fueling operations shall conform to the provisions in the National Fire Code and the following:

1. During the fueling or de-fueling of any aircraft:
 1. No User shall smoke within fifty (50) feet of such aircraft.
 2. No User shall operate any radio transmitter or receiver or switch electrical appliances on or off in such aircraft while it is being refueled; single point fueling excepted. In addition, no User shall use any material or equipment which is likely to cause a spark or ignition.
 3. Any User engaged in fueling shall have a suitable fire extinguisher available.
 4. No engine of any aircraft shall be started, kept running or warmed by application of exterior heat during fueling (Except where specifically approved by the FAA).
 5. No persons shall be in an aircraft while it is being refueled (Except where specifically approved by the FAA).
- B. Aircraft shall not be fueled while it is in a hangar or enclosed space. Aircraft in Hangars will be pulled entirely outside of the hangar prior to being fueled.
3. Fueling of an aircraft shall begin only after continuous metallic contact has been established between the fuel discharge nozzle and the main fuel tank or ground line of the aircraft.
4. In the case of fuel trucks, continuous contact must be maintained from the main fuel tank to the fuel lines to the ground. Metallic contact shall be established before fueling is started and shall be maintained throughout the entire operation.

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CHAPTER 600

VEHICLES

Section 600.1

RULES OF OPERATION

1. No User shall operate a vehicle in a reckless or negligent manner, or in excess of posted or designated speed limits, other than emergency vehicles responding to an emergency situation. No User shall operate a vehicle in such a manner or condition as to endanger persons or property. Only authorized vehicles are allowed access to the taxiways, ramp area and runways.
2. During times of an emergency, no private vehicle, other than those operated by emergency personnel, unless specifically authorized by the Manager, shall be allowed on the Airport. The Manger shall determine when normal operations may be resumed.
3. No vehicle, except Airport or authorized emergency vehicles, shall exceed fifteen (15) miles per hour on any ramp, apron or other aircraft parking area.
4. Operation of privately owned vehicles on the aircraft parking aprons is allowed only as necessary to proceed to and from an aircraft where the vehicle operator has bona fide business. In all cases, aircraft have the right of way.

Section 600.2

VEHICLE PARKING

1. No User shall park a vehicle for loading, unloading or any other purpose on the Airport other than in the areas specifically established for parking in the manner prescribed by signs, lines or other means.
- B. All employees of firms engaged in business at the Airport shall park in the areas designated for employee parking.
3. Vehicles which are parked on the Airport in violation of this Section 600.2 will be towed at the Manager's direction and at the operator's expense and without liability for damage which may result in the course of such towing. Vehicles left in any particular location for a period of seven days shall be subject to storage charges and towing.